

Job Description, The Harlech Grocer Limited

Job title: <i>Store cleaner/caretaker</i>	
Main purpose of job: Our Store Cleaner/Caretaker will be responsible for general cleaning of the shop and back of house areas pre or post the stores opening hours	
Department: <i>Y Groser Harlech Store</i>	Location/Branch: <i>Harlech High Street, Harlech</i>
Position reports to: Assistant Store Manager and Store Manager	Position is responsible for: Ensuring the store is clean and hygienic to exceptional standards
Length of contract: Part time	Salary:

Main duties
<ol style="list-style-type: none">1. Dusing/Sweeping/Vacuuming and mopping of floors and surfaces.2. Cleaning of toilets3. Cleaning and sanitising operational equipment.4. Removal of rubbish.5. Window cleaning6. Filling and restocking of cleaning supplies.7. Maintaining cleaning products and replacement ordering.8. Conduct monthly deep cleaning as required9. Switch on/off equipment/lighting/heating to ensure the store is ready for opening/closure

Last updated: January 2022

Date of next review: June 2022