

# Job Description, The Harlech Grocer Limited

<b>Job title:</b> <i>Store Assistant, Y Groser Harlech</i>	
<b>Main purpose of job:</b> Our store Assistants will work as part of a team, selling excellent food products and providing exceptional customer service	
<b>Department:</b> <i>Y Groser Harlech Store</i>	<b>Location/Branch:</b> <i>Harlech High Street, Harlech</i>
<b>Position reports to:</b> Assistant Store Manager and Store Manager	<b>Position is responsible for:</b> Selling Products, assisting customers and ensuring a fully stocked store
<b>Length of contract:</b> Part time /full time	<b>Salary:</b>

## Main duties

1. Delivering exceptional sales service for customer satisfaction
2. Keeping the store fully stocked
3. Maintaining the highest level of visual merchandising and store conditions
4. Operating cash registers, point of sale machines and cash handling
5. Ensuring the store is always clean and tidy
6. Interacting with customers and identifying their needs and preferences
7. Ensuring in store security and health and safety procedures are adhered to
8. Checking goods for quality and freshness for our customers
9. Food handling (compliant training will be given if required )

**Last updated:** January 2022

**Date of next review:** June 2022